



# Boy Scout & Cub Scout Resident

## 2009

### Western Region

# NATIONAL CAMPING SCHOOL



## SCHEDULE

Japan  
Philmont, NM  
Rancho Alegre, CA  
Camp Tracy, UT  
Camp Lassen, CA  
Lost Valley, CA  
Camp Pigott, WA

February 12-16  
March 28-April 3  
April 4-10  
May 11-16  
May 16-22  
June 6-12  
June 13-19

This brochure provides information about  
2009 National Camping Schools

**We will be offering recertification at some of the schools.  
For more information please refer to the application.**



## Western Region Boy Scouts of America

4765 S. Lakeshore Dr  
Tempe, AZ 85282  
480-752-7000 Fax 480-752-0093

To: National Camping School Participants  
From: John Van Dreesse, Associate Regional Director/Program  
Subject: The National Camping School Experience

Congratulations! You have been selected by your local council to participate in a Great Scouting experience.

To help prepare you for the National Camping School, here are some items you should know. Being prepared will make the time spent at this training experience much more beneficial to you.

- ◆ National Camping is an intense week dedicated to preparing you for your summer camp assignment. Each day will begin with breakfast and end about 9:00PM; much time will be spent in a classroom setting.
- ◆ Most schools start on Saturday and end on Friday. Plan to arrive at the site by midmorning on Saturday.
- ◆ Each section is tailored to a specific type of job. The syllabus for each group varies with a mix of hands-on activities, group discussion, instructor presentations, and informal sharing time.
- ◆ **NCS is an uniformed event; please bring at least two complete Boy Scout uniforms which will be worn at specified times.**
- ◆ National Camping Schools are held at camp properties. Accommodations vary, but if you bring camp style clothing and are ready for camp living, you will find the week invigorating. Be sure to include warm jackets and an adequate sleeping bag in your packing.
- ◆ If the Western Region received your registration and payment at least two weeks in advance of the starting date, we will forward you a packet of information from the school's director that provides specifics. If you are registered within the two-week period prior to the school, ask your council service center for a copy of this packet, as it has also been provided to them.

A list of equipment is included with this packet, please review it and bring those items related to your section.

Bring your health form filled out by physician; #34414 for youths and adults under 40; #34412A for adults over 40. If you arrive without one, special arrangements will be made for you to see a physician and have a form completed at your cost.

Finally, bring a positive attitude, a degree of flexibility, and a healthy dose of the Scouting Spirit. The fellowship of Scouting will insure you have a great week.

The purpose of National Camping School is to provide a learning experience and training for adults related to the council camps. These key staff members, in turn, will train and supervise other staff personnel in your council camping programs.

There is a description of each section offered in National Camping School. Some of these descriptions emphasize some prerequisites for the sections, especially aquatics. Without these basics, the participant runs the risk of not being qualified at the school.

**Reminder:**

**Per BSA policy on International Scouting staff, any international camp staff member will NOT be qualified in key summer camp staff positions.**

**These include:**

**shooting sports directors, outdoor adventure directors, aquatics directors, program directors, management camp directors, aquatics supervisor, COPE directors, rangers and climbing directors**

## **RECERTIFICATION**

**Recertification is being offered at several schools this year for Management, Program, Ranger, Shooting Sports and Aquatics sections. Persons eligible must have a current certification in the section which they seek recertification that expires no earlier than December 31, 2008.**

**The training concludes with lunch on Day 4.**

**EQUIPMENT LIST**

**ALL PARTICIPANTS:**

- |  |   |
|--|---|
| <input type="checkbox"/> TWO OFFICIAL BSA FIELD UNIFORMS     | <input type="checkbox"/> SLEEPING BAG OR PILLOW AND BEDDING |
| <input type="checkbox"/> TOWELS AND WASHCLOTH                | <input type="checkbox"/> RAIN GEAR                          |
| <input type="checkbox"/> TOILET ARTICLES AND SOAP            | <input type="checkbox"/> FLASHLIGHT                         |
| <input type="checkbox"/> PAPER, PENCILS, PEN                 | <input type="checkbox"/> BOY SCOUT HANDBOOK                 |
| <input type="checkbox"/> COMPLETED HEALTH HISTORY & PHYSICAL | <input type="checkbox"/> CAMP JOB DESCRIPTION               |

Participants (except **TREK LEADERS**) will be housed in tents with platforms. You may want to consider bringing an air mattress or foam pad *and* folding cot.

PARTICIPANTS IN THE FOLLOWING SECTIONS SHOULD BRING THE ITEMS FOR THEIR SECTION, IN ADDITION TO THE ABOVE LISTING.

**SCOUTCRAFT:**

- |                                      |  |  |
|--------------------------------------|--|--|
| <input type="checkbox"/> POCKETKNIFE | <input type="checkbox"/> PLATE, CUP, BOWL, EATING UTENSILS | <input type="checkbox"/> GROUND CLOTH        |
| <input type="checkbox"/> BACKPACK    | <input type="checkbox"/> COMPASS (Silva Polaris preferred) | <input type="checkbox"/> SMALL TENT          |
| <input type="checkbox"/> FIELDBOOK   | <input type="checkbox"/> CAMP STAFF MANUAL                 | <input type="checkbox"/> CAMP STAFF HANDBOOK |

**PROJECT COPE:**

- |                                     |   |                                      |
|-------------------------------------|---|--------------------------------------|
| <input type="checkbox"/> BLUE JEANS | <input type="checkbox"/> TENNIS SHOES WITH GRIP SOLES | <input type="checkbox"/> POCKETKNIFE |
| <input type="checkbox"/> DAYPACK    | <input type="checkbox"/> INSECT REPELLENT             | <input type="checkbox"/> CLIPBOARD   |
| <input type="checkbox"/> SUNSCREEN  | <input type="checkbox"/> LEATHER GLOVES               |                                      |

**MANAGEMENT:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> CAMP LONG RANGE PLAN   | <input type="checkbox"/> CAMP BUDGET                   | <input type="checkbox"/> CAMP MENUS           |
| <input type="checkbox"/> CAMP MAINTENANCE PLAN  | <input type="checkbox"/> CAMP PROGRAM INFO.            | <input type="checkbox"/> LETTERS OF AGREEMENT |
| <input type="checkbox"/> CAMP CONSERVATION PLAN | <input type="checkbox"/> CAMP STAFF HANDBOOK           | <input type="checkbox"/> CAMP STAFF MANUAL    |
| <input type="checkbox"/> JOB DESCRIPTIONS       | <input type="checkbox"/> CAMP STAFF ORGANIZATION CHART |   |

**PROGRAM:**

- |   |  |
|---|--|
| <input type="checkbox"/> PROGRAM SCHEDULE OF PREVIOUS SUMMER            | <input type="checkbox"/> CAMP STAFF MANUAL   |
| <input type="checkbox"/> LIST OF PROGRAM FEATURES                       | <input type="checkbox"/> CAMP STAFF HANDBOOK |
| <input type="checkbox"/> CAMP STAFF ORGANIZATION CHART, PROGRAM SECTION |  |

**AQUATICS:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> CPR CERTIFICATION CARD         | <input type="checkbox"/> JACKET OR SWEATER                 | <input type="checkbox"/> LONG TROUSERS     |
| <input type="checkbox"/> CAP WITH VISOR                 | <input type="checkbox"/> KNEELING PAD                      | <input type="checkbox"/> SUNGLASSES        |
| <input type="checkbox"/> WETSUIT, OPTIONAL              | <input type="checkbox"/> MASK, SNORKEL, FINS               | <input type="checkbox"/> SUNSCREEN         |
| <input type="checkbox"/> SWIMSUITS (2)                  | <input type="checkbox"/> TENNIS SHOES                      | <input type="checkbox"/> LONG SLEEVE SHIRT |
| <input type="checkbox"/> SKETCH OF YOUR CAMP WATERFRONT | <input type="checkbox"/> SNORKELING EQUIPMENT WITH BUTTONS |  |
| <input type="checkbox"/> FLIPFLOPS, SANDALS OR TEVAS    | <input type="checkbox"/> EXTRA TOWELS                      |  |

**RANGERS I & II:**

- CAMP MAINTENANCE PLAN
- BUILDING MAINTENANCE
- CAMP PLAN DRAWING
- JOB CARDS
- PHOTOS OF STRUCTURES, IF AVAILABLE

**SHOOTING SPORTS:**

- SAFETY GLASSES
  - EAR PROTECTOR ( earmuffs or earplugs)
- (Do NOT bring any firearms with you. Camp firearms will be used.)*

**CLIMBING:**

- CLIMBING SHOES
  - PERSONAL GEAR, if desired
- (Camp will provide generic harnesses, helmets, and equipment.)*

**TREK LEADER:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> POCKETKNIFE          | <input type="checkbox"/> PLATE, CUP, BOWL, EATING UTENSILS   | <input type="checkbox"/> GROUND CLOTH            |
| <input type="checkbox"/> BACKPACK             | <input type="checkbox"/> COMPASS (Silva Polaris preferred)   | <input type="checkbox"/> SLEEPING PAD            |
| <input type="checkbox"/> BANDANAS (2+)        | <input type="checkbox"/> FOOTWEAR (boots, walking shoes, etc.)   | <input type="checkbox"/> INSECT REPELLENT        |
| <input type="checkbox"/> SUNGLASSES           | <input type="checkbox"/> BROAD-BRIMMED HAT FOR TREK  | <input type="checkbox"/> BACKPACK TROWEL         |
| <input type="checkbox"/> WATCH                | <input type="checkbox"/> BACK COUNTRY CLOTHING   | <input type="checkbox"/> PERSONAL FIRST AID KIT  |
| <input type="checkbox"/> WHISTLE              | <input type="checkbox"/> SUITABLE FOR TREK & SEASON  | <input type="checkbox"/> 50 FT. NYLON CORD       |
| <input type="checkbox"/> SUNSCREEN            | <input type="checkbox"/> MINI LIGHT W. EXTRA BULB & BATTERIES  | <input type="checkbox"/> DAY & FANNY PACKS       |
| <input type="checkbox"/> SWIMSUIT             | <input type="checkbox"/> HEAVY-DUTY PLASTIC BAGS (assorted   | <input type="checkbox"/> QUART-SIZE WATER BOTTLE |
| <input type="checkbox"/> MATCHES (Waterproof) | <input type="checkbox"/> SIZES WITH TIES   |  |
|   | <input type="checkbox"/> COPY OF SEVERAL OUTDOOR-ORIENTED OR INSPIRATIONAL POEMS, SHORT STORIES, OR SONGS TO BE USED ON THE TREK |  |

## SECTIONS FOR CERTIFICATION

**Section 1 — Camp Management.** For camp directors, asst. camp directors, of Cub Scout/Webelos Scout resident camps, Boy Scout/Varsity Scout resident camps and High Adventure bases. Highlights include the methods of Scout camping, program resources and management, staff recruiting, staff training, staff organization, and management, equipment and supplies, health & safety protection, commissary operation, maintenance of camp facilities, principles of camp planning, records and bookkeeping, and trading post operation.

**Section 2 — Program Director.** For program directors Boy Scout/Varsity Scout resident camps **only**. This group will receive detailed information on building an effective program staff, coordinating the camp program, maintaining staff morale, counseling and developing program staff teamwork, and staff training. Training from this course qualifies the program director of a Boy Scout/Varsity Scout resident camp.

**Section 6 — Camp Commissioner for Boy Scout/Varsity Scout Resident Camp.** Specially tailored for commissioners who will serve assigned units to see that youth and leaders have a positive summer camp experience. This course provides detailed information on help for units with scheduling, solving unit problems, interpreting camp policies, program planning, people management and instilling team spirit and enthusiasm.

**Section 7 — BSA Aquatics Director.** Directors of aquatics, swimming pool directors, and waterfront, directors may attend this section that includes planning, operation, and administration of the aquatics program — waterfront protection methods – safe swimming in unit activities: basic instruction methods for swimming, lifesaving, boating, canoeing, and maintenance and repair of aquatics gear. **Participants must have swimming and life saving skills equivalent to swimming and life saving merit badge.**

**Section 9 — Shooting Sports.** Designed for shooting sports directors and rifle range officers of Cub Scout/Webelos Scout resident camps, Boy Scout/Varsity Scout resident camps, and high-adventure camps. This section includes archery and muzzle-loading rifle training, and rifle and shotgun instructor training conducted and certified by a National Rifle Association instructor. Emphasis is on techniques for achieving the objectives of the Boy Scouts of America related to both Cub Scout/Webelos resident camp and to Boy Scout/Varsity Scout resident camp.

**Section 10 — Ecology/Conservation.** This course for directors includes training in planning and developing ecology/conservation programs: soil and water conservation; forestry; fish and wildlife management; nature trail construction; and weather station operation. Opportunities for practice teaching included.

**Section 11 — COPE Director.** Designed for those who will be administrators, directors, or staff members of a COPE course. This section includes staff training and course management. Actual participation in Project COPE events is included. Good physical condition is recommended.

**Section 12 — Camp Chaplaincy.** A chaplain course provides training and guidelines for a chaplain's ministry in camp, including worship service; relationships to boys, leaders, and camp staff; counseling; BSA religious policies, religious emblems program; and interfaith activities. Chaplains must be at least 21 years of age and must be ordained clerics or seminary students and approved by the council religious relationships committee.

**Section 13 — Outdoor Adventure Director.** This course is designed for those who will direct the outdoor skills area in camp. It will involve an overnight experience. There will be skills instruction in knots and lashings, fishing, orienteering, knife and ax, cooking, camping, backpacking, and other topics. Persons taking this section should have some basic skills in these areas.

**Section 14 — Camp Ranger.** This course is designed for Ranger/Property Manager/and Caretakers. Provides instruction for operation of Camp properties. Includes modern maintenance management techniques for developing schedules recordkeeping, inventory, and budget control procedures at camp. A "how to" of plumbing, electrical, vehicle, refrigeration, boat and tent repairs, pest control, pool lake, road maintenance, and public relations with volunteers and neighbors are also presented in this section.

**Section 15 – Camp Management, Retraining.** Three-day retraining school for those whose management certificate is about to expire. Update of new topics related to camp management.

**Section 16 – Camp Program, Retraining.** Three-day retraining school for those whose program certificate is about to expire. Update of new items related to camp program.

**Section 17 – Aquatics, Retraining.** Three-day retraining school for those people whose aquatics certificate is about to expire. Update of new items related to camp program.

**Section 18 – Shooting Sports, Retraining.** Three-day retraining school for those whose shooting sports certificate is about to expire. Update of new items related to shooting techniques.

**Section 19 – Camp Ranger, Retraining.** Three-day retraining school for those people whose ranger certificate is about to expire. Update of new items related to camp ranger duties.

**Section 21 — Climbing Director.** Designed for climbing directors who are empowered to train climbing instructors at the council level. This section includes climbing, bouldering, rappelling, anchor systems, and belaying using either natural sites or constructed facilities. Good physical condition is recommended.

**Section 22 — Trek Leader.** Designed for supervisors of Outpost/Trek programs. This course provides program and management techniques used by the BSA including staff training emphasis safety. Good physical condition is recommended.

**\* Reminder Per BSA policy, any international camp staff member will NOT be qualified in key summer camp positions.**

## HOW TO REGISTER FOR NATIONAL CAMPING SCHOOL

The Scout Executive or Camp Director should assist the applicant in carefully filling out the application. This will help the faculty see that every person receives the appropriate help, in order to do his/her job in camp. Please note the registration deadline dates on the application form.

1. Review and fill in the personal information section.
2. Determine which school to attend based on date subject matter appropriate to the position.
3. Check the section in which you are enrolling.
4. Application affixes personal signature.
5. Scout Executive signs application, indicating approval of the applicant.
6. Council forwards the application and registration fees to the Western Region Service Center.
7. Give the applicant a personal health form (#34414 for youths and adults under age 40; #34412A for adults over 40 years of age) to be filled out by a physician and brought with the applicant to the school. This must be completed prior to arrival at camp school. Do not send to the Region Office. Bring the form to the camp school you are attending.

### CAMP SCHOOL FEES:

Applications and fees must be received no later than three weeks prior to the opening of the school in order for participants to receive their information packet from the Regional Service Center. Registration fees are transferable within the council.

### LATE FEE: \$100.00

Please register your participants early. A late fee of \$100.00 will be applicable for each application received within two weeks of the opening of the school.

### CANCELLATIONS/REFUNDS:

Registrations cancelled within seven days of the opening of the school will be subject to a cancellation fee of 75% of the full fee. Credit card refunds will take up to 3 weeks and will be a check reimbursement, not a card refund/credit.

### TRANSPORTATION:

It is the responsibility of the individual to arrange transportation to the school site. If local transportation is available, information will be included in the packet sent to the participant after the registration is received.

### NOTE TO SCOUT EXECUTIVE:

Only those who are physically fit, with some knowledge of the skills in their section, and at least 18 (preferably 21 years) of age before the opening of the school may participate. We have no facilities for conducting physical exams on site; these must be completed prior to arrival at the school.

Camp schools are offered to provide intensive training for your key staff members who, in turn, will have the responsibility for training and supervising other staff personnel, or who serve in major positions in your council camping program.

### **IMPORTANT!!!**

**A student must be a registered member of the Boy Scouts of America and be present for the full length of the school to qualify for a National Camping School certificate.**

## 2009 Boy Scout National Camping School Application-Western Region

Name(\*First)\_\_\_\_\_ (MI)\_\_\_\_\_ (\*Last)\_\_\_\_\_ \*Male\_\_\_\_\_ \*Female\_\_\_\_\_

\*DOB\_\_\_\_\_ \*Mailing Address\_\_\_\_\_ \*City\_\_\_\_\_ \*ST\_\_\_\_\_ \*Zip\_\_\_\_\_

Evening Phone#\_\_\_\_\_ Daytime Phone\_\_\_\_\_ \*Email\_\_\_\_\_

\*I will be working as (camp position)\_\_\_\_\_ \*at Camp\_\_\_\_\_ for\_\_\_\_\_ Council

I am registered with the BSA as a VOLUNTEER ( ) PROFESSIONAL ( ) Diet Restrictions\_\_\_\_\_

**Please check the appropriate section and school (Darkened areas are not available)**

Sections	Japan Feb 12-16	Philmont, NM Mar 28-Apr 3	Rancho Alegre, CA Apr 4-10	Camp Tracy, UT May 11-16 †	Camp Lassen, CA May 16-22	Lost Valley, CA Jun 6-12	Camp Pigott, WA Jun 13-19
1-Management							
2-Program							
6-Commissioner							
7-Aquatics Dir							
9-Shooting Sports							
10-Ecology/ Conservation							
11-COPE							
12-Chaplain							
13-Outdoor Skills							
14-Ranger							
21-Climbing							
22-Trek/ High Adventure							
15-●Recert. Management							
16-●Recert. Program							
17-●Recert. Aquatics							
18-●Recert. Shooting Sports							
19-●Recert. Ranger							

\* = must be completed

● = Recertification courses available ONLY to persons who have completed section since 2004 ( ) **Registration fee of \$390 enclosed**

† = Course runs Monday morning to Saturday afternoon

(all others run Saturday morning to Friday morning)

( ) **Registration fee of \$320 enclosed**  
(RECERTIFICATION COURSES)

( ) **Additional fee of \$100, if less 2 wks**

\*Applicant signature\_\_\_\_\_ Date\_\_\_\_\_

\*This application is currently registered as\_\_\_\_\_ \*in\_\_\_\_\_ Council & meets the age requirement.

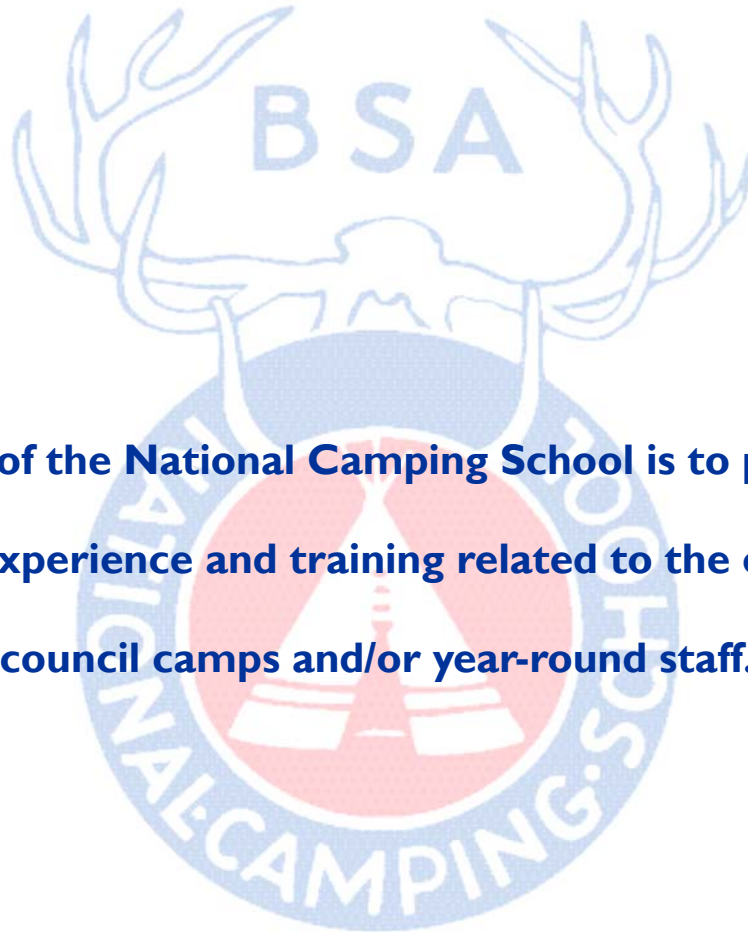
\*The enrollment in the school indicated above is hereby approved by Scout Executive's signature\_\_\_\_\_

Please submit this application to: Western Region, BSA, Attn: Boy Scout NCS, 4765 S Lakeshore Dr, Tempe AZ 85285-FAX 480-752-0093

Make check payable to **BOY SCOUTS OF AMERICA** and **indicate student name(s) on the check.**

Credit Card: (circle one)      VISA      MASTERCARD      DISCOVER

Credit Card #\_\_\_\_\_ Expiration date:\_\_\_\_\_



**The purpose of the National Camping School is to provide adults a learning experience and training related to the operation of council camps and/or year-round staff.**



Western Region, BSA